



Greenbank Primary School Accessibility Plan 2017

Date adopted:	Summer term 2017
Last Reviewed:	
Review Cycle:	Three years
Review Date:	Summer term 2020
Committee:	Policy and Curriculum committee
Author:	Safeguarding Lead

Legislative Context

This plan is constructed in compliance with:

[Equality Act 2010: Schedule 10, Paragraph 3](#)

[Disability Discrimination \(prescribed Times and Periods for Accessibility Strategies and Plans for Schools\) \(England\) Regulations, 2005.](#)

and advice provided in Accessible Schools: Summary Guidance June 2002.

Our School Mission

We aim to provide a learning environment where all children can achieve their highest potential and to foster a climate where all children, regardless of class, race, gender or disability feel secure and can grow in confidence and self esteem

Purpose

This plan should also be seen in relation to the following school documents:

Equal Opportunities Policy

SEND Policy

SEND Report

Supporting pupils in school with medical conditions policy and procedures.

The plan covers the following three key areas:

Access to the curriculum- increasing the extent to which disabled pupils can access the curriculum.

Access to the school environment- improving the physical environment of the academy for the purpose of increasing the extent to which disabled pupils can take advantage of education and benefits, facilities or services provided or offered by the academy.

Access to information- improving the delivery to disabled pupils of information which is readily available to pupils who are not disabled.

The plan outlines short – medium- long term targets covering the period 2017 to 2020

A series of actions have been proposed to improve access, these have clear success criteria, person(s) responsible, possible resource implications and monitoring and review dates.

This plan was approved by governors on: -----

Signed by:

Headteacher: D Wrigley

SENCO: P Heyes

Chair of Governors: G Cooper

Area 1 Accessing The Curriculum						
Timescale	Target	Person(s) Responsible	Success Criteria/ Outcome	Resource Information	Actions and reviews	Notes
<u>Short Term</u> Completion Oct 2017	To ensure accessibility materials available for Visually Impaired pupils	Pupil's class staff specialist Staff from Liverpool's Sensory Service	All VI pupils have appropriately large print materials for all subjects	Printing costs approximately £200	July 2017 contact St Vincent's School for the Blind for advice re photocopying the materials for VI learners.	To ensure all relevant staff are aware of VI pupils and are able to prepare materials.
<u>Medium Term</u> Completion July 2018	To help pupils overcome anxiety as a barrier to access to the curriculum.	SENCO	Pupils will hopefully be able to use the strategies they have been taught so that they can fully access the curriculum. Improved attendance for some.	CAMHS to provide workshop training opportunity with to help parents and staff develop a better understanding of how best to help children with anxiety problems Funded through local SEND Consortia	Monitor impact three months after delivery of workshops	Include Welfare Officer EWO and School Nurse in planning and monitoring.
<u>Long Term</u> Completion	To improve curriculum ICT	ICT coordinator SENCO	All pupils overcome	Refresh and update ICT equipment	June 2017 Start in with initial meeting	Give serious consideration to

<p>Sep 2019</p>	<p>access for all pupils with disability. To set up the laptops so that the keyboards will enable children with disabilities to work effectively.</p>	<p>Class teacher of pupils with disability ICT technician Consideration of succession planning for when the pupil moves to next class.</p>	<p>disability to access curriculum via appropriate ICT resources</p>	<p>Agreed resources will be implemented in line with the development of the programme.</p>	<p>with ICT coordinator and staff. This meeting may be long as the target will need to be explained. Plan of action July 2017 meeting to discuss with tech to explain what we will be doing in September. Plan timescale for trial through Jan 2018. Review every 6 weeks and amend the plan if needed. July 2018– include the new teaching staff in review for smooth transition. Autumn 2018 build what we are to implementation. Spring 2019 implement one area</p>	<p>planning well ahead to ensure that the reasonable adjustments can be made in time for lessons or activities and to consideration of the individual pupils’ needs and abilities. The views of pupils will be sought during the planning process to identify their preferences. Eg. colour, type and size of font or background colour Establish staff ICT training programme.</p>
-----------------	---	--	--	--	--	---

					<p>to trial</p> <p>Summer term expand to a second area</p> <p>The views of pupils will be sought during the monitoring process.</p>	<p>If successful then expand to further suitable areas.</p>
--	--	--	--	--	---	---

Area 2 Physical Environment						
Timescale	Action	Person(s) Responsible	Success Criteria	Resource Information	Actions and reviews	Notes
<u>Short Term</u> Completion Sept 17	Audit site to plan for yellow vision strips on stairs and around paving edge in the carpark and around the step to the gas meter unit in the playground.	Head Teacher Caretakers	Full audit completed and logged. Adjustments made to provide vision strips.	Cost of vision strips and signs Approx £250	Check on a termly basis and renew if worn.	Check against Health and Safety policy and with Council Rep for Health and Safety
<u>Medium Term</u> To be fully in place and compliant by April 2018	Full school fixed signage system (INC Braille) All display and signs set at appropriate heights, duplicate is necessary to enable wheelchair users to be able to see the signs comfortably. All fitted signs conform to Health and Safety regulations and their consideration	Head Teacher Caretakers	All signage in place. Full display meeting guidance re height, colour, size of font.	Cost of signs to be confirmed	Audit to be completed by October 2017	Notes – visit other schools to gather information Inform staff in meeting in July 2017 about audit and future signage to be compliant with set standard for colours, style and size of fonts as well as positioning of the signs in and around the school grounds. Where appropriate double

	being given to their location				<p>December 2017 Consultation with Head and Governing Body regarding any signs that need to be renewed and updated.</p> <p>January 2018 Put out to tender for estimates of cost. Completed by February 2018</p> <p>Further consultation as needed with Head and Governing Body.</p> <p>All work to be completed by April 2018</p>	<p>height signage</p> <p>Best estimate to be approved and company contracted to provide the signage.</p>
<p><u>Long Term</u> By Academic Year 2019/20</p>	To improve wheelchair access to the building by replacing the manually operated door at the		Any wheelchair bound person may enter the building with greater ease	Cost of powered door to be	<p>November 2017 Consult Head and Governors and Caretakers</p> <p>January 2018</p>	<p>SAFEGUARDING NOTE: Ensure that the doors will only open if a member of staff is present</p>

	school's front entrance with a powered entrance door				<p>Put out to tender for estimates of cost. Completed by March 2018</p> <p>April 2018 Further consultation with Head and Governors and Caretakers</p> <p>Summer 2019 all works to be completed</p>	in the Reception office to permit the doors to open
--	--	--	--	--	--	---

Area 3 Access to Information						
Timescale	Target	Person(s) Responsible	Success Criteria	Resource Information	Action and reviews	Notes
<u>Short Term</u> Completion February 2018	To ensure website is fully compliant with 2010 Equality Act. Text explanation of photos. Appropriate use of colour video, audio. Translation button. Full search facilities	SLT ICT technician	Website seen as an example to others. Fully accessible and compliant.	Appropriate software	Autumn term feedback. Expert analysis. Review Dec 2017 Audit the website with regard to the difficulties a person with disabilities might encounter, what would the barriers be?	Seek advice from appropriate agencies. Research other sites June 2017 Consult staff from the Greenbank Project for advice regarding the School Website. September 2017 SLT and technician to discuss any possible changes.
<u>Medium Term</u> Completion October 2018	To improve the non-fixed signage around the school with particular regard to a visual/pictorial format for the	Headteacher SENCO Welfare Officer	Any person in the school community with communication difficulties will find information easier to access	Cost of non-glare laminating pouches and copying costs. Approximately£200	June 2017 Time to audit the building with regard to non-fixed pictorial signage. July 2017 visit Abbots	

	benefit of those with communication difficulties.				<p>Lea to seek advice</p> <p>Start of September 2017 all toilets to be clearly marked with the same image at double height with pictorial image.</p> <p>November 2017 Put in place a priority of symbols based on the findings of the audit and visit to Abbots Lea.</p>	
<u>Long Term</u> September 2019	To undertake a full review of all methods of communication to parents, pupils and other agencies. To include letters, social networking and website, to ensure users with disabilities are not disadvantaged when accessing content.	Headteacher SENCO Welfare Officer ICT Coordinator ICT Technician	Improvements in the quality, consistency and accessibility of all forms of communication with pupils, parents and other agencies.	Staff time. New software	<p>Initial discussion with Headteacher, SENCO and ICT team. Monitor current provision and canvas views of the wider school community up to January 2018.</p> <p>Review feedback in March 2018</p> <p>Seek advice from</p>	<p>Look at ensuring corporate approach – eliminating any access issues.</p> <p>Include Office staff in planning, monitoring and reviewing</p>

			Feedback from those in receipt of communication		<p>Greenbank College April 2018</p> <p>June 2018 Consult with Headteacher and Leadership Team</p> <p>Put out to tender for estimates of cost. Project to be completed by November 2019</p>	
--	--	--	---	--	--	--